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22 February 1980

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MEMORANDUM FOR: Comptroller

VIA: Deputy Director for Administration
Deputy Director for Operations

FROM: Donald E. Smith
Director of Training

SUBJECT: Transfer of Personnel Position

1. At the request of the Directorate of Operations, the Office of Training has assumed responsibility for the Advanced Language Soviet Realities Course. The purpose of the instruction,

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2. As part of the DO staff work in transferring the program to OTR, I understand that an augmentation to the Office of Training Table of Organization has been proposed. This is to request that you initiate action to transfer one position from the Directorate of Operations to the ceiling of the Directorate of Administration with specific reference to the personnel ceiling of the Office of Training. (C)

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CONC

Deputy Director for Administration

Date

Deputy Director for Operations

Date

Distribution:

Orig - Addressee

1 - DDA

1 - DDO

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